



**Mt. Pleasant Public Schools**  
720 N. Kinney Ave. Mt. Pleasant, MI 48858



**PROFESSIONAL DAY EVENT APPROVAL**

Mt. Pleasant Public Schools provides teachers with a Professional Day (6 hours) annually as a part of the 30 hours of District Provided Professional Development. To count as DPPD, the Professional Development needs to be appropriate to the teacher’s endorsement or certification.

Name: \_\_\_\_\_ Building: \_\_\_\_\_ Date of Request: \_\_\_\_\_

Please provide a brief description of professional development/ conference in the space provided below.

Professional Day “PD” Should Align/Connect With: \_\_\_\_\_ Buidling/District SI Plan \_\_\_\_\_ Teacher DIP or PPG

**If you are a teacher in the 1st THREE years of service, please select from the categories below of the PD descriptions below. If you are an EXPERIENCED TEACHER please review the back of this form for Categories of Professional Development.**

REP Category: Classroom Management	REP Category: Instructional Delivery Strategies

Employee Signature	Date
Building Administrator Signature	Date
Assistant Superintendent Signature	Date

- Additional Instructions:**
1. Administrator’s Signature suggests approval and support of the P.D. day, and alignment to goals.
  2. Scan this form and the Conference Leave Form to the Assistant Superintendent
  3. Ensure absence is in WillSub so that it can be approved immediately when the form arrives at CO.
  4. Be sure to enter a detailed description of your PD day in District Notes for future reference and DPPD.

**CATEGORIES OF PROFESSIONAL DEVELOPMENT IN  
MICHIGAN ONLINE EDUCATOR CERTIFICATION SERIES (MOECS)**

★ Adjusting instruction for students with special needs	★ Engaging and motivating students
★ Adjusting instruction for English Language Learners (ELL)	★ Incorporating technology into instruction
★ Adjusting instruction for young children with developmental delays	★ Pedagogy specific to content
★ Assessment strategies	★ Preparing to be a mentor
★ Blended/online instruction	★ Preparing to teach Advanced Placement or Dual Enrollment courses
★ Content specific to grade level	★ Reading in the content area
★ Cooperative learning	★ Response to Intervention (RTI or MTSS)
★ Cross curriculum integration	★ Responding to inappropriate student behavior
★ Cultural awareness	★ School Improvement Planning
★ Curriculum revision and alignment across grades	★ Using data to adjust instruction
	★ Writing across the curriculum
	★ Differentiated instruction

**EXPERIENCED TEACHERS please select from the categories of PD descriptions ABOVE.**

*Guidelines for Professional Development that Qualifies for Michigan Legislative Requirements  
Michigan Compiled Law Sections 380. 1526 and 1527 (March 2017)*

District staff are encouraged to design professional development experiences which:

1. Serve the purpose of increasing student learning
2. Align with your school improvement plan
3. Are planned, ongoing, and intensive
4. Are supported in some way by the school or district, such as through released time or cost.

Please use the following links for additional resources and guidance for completed professional development:

**District Provided Professional Development Instructions (MDE)**

**Guidelines for PD that Qualifies for Michigan Legislative Requirements  
Education Related Professional Learning (MDE)**