

For Central Office Use  
ψ MPPS District  
ψ Out of District

**MT. PLEASANT PUBLIC SCHOOLS**  
**720 N. Kinney Avenue**  
**Mt. Pleasant, MI 48858**  
**989.775-2302**

For C.O. Use  
Lottery # \_\_\_\_\_  
Waiting List # \_\_\_\_\_

**In District School of Choice Application Form**  
**2019-2020**

\*\*\*PLEASE RETURN ONE FORM FOR EACH CHILD BY MAY 24, 2019\*\*\*

*TO BE COMPLETED ONLY IF YOU WISH TO REQUEST A CHANGE TO A DIFFERENT BUILDING.*  
*THIS FORM IS NOT TO BE USED FOR STUDENTS ATTEMPTING TO ATTEND*  
*MT. PLEASANT PUBLIC SCHOOLS FROM AN ATTENDANCE AREA OUTSIDE OF OUR DISTRICT.*

**STUDENT'S NAME:** (Please Print) \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **CITY:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**PARENT'S NAME:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**AREA SCHOOL FOR YOUR HOME ADDRESS:** \_\_\_\_\_

**REQUEST FOR 2019-2020 SCHOOL YEAR**

**SCHOOL REQUESTED:** \_\_\_\_\_ **19-20 GRADE:** \_\_\_\_\_

*Are you interested in the Balanced Calendar?*     **YES**     **NO**

**REASON FOR REQUEST** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**ADDITIONAL COMMENTS OR INFORMATION:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**PARENT'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**E-MAIL ADDRESS FOR NOTIFICATION:** \_\_\_\_\_

- **Forms MUST be returned to the building principal or Central Office by May 24th.**
- **School of Choice spaces are limited.**
- **Placement is awarded by a lottery draw.**
- **First through fifth grade choice placements will be made by June 30th.**
- **DK/Kindergarten choice placements will be made by mid to late August.**
- **If School of Choice is granted, transportation is the responsibility of the parent/guardian.**

**MT. PLEASANT PUBLIC SCHOOLS**  
**SCHOOL OF CHOICE GUIDELINES FOR ELEMENTARY SCHOOLS**

EFFECTIVE JANUARY, 2018

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**ATTENDANCE AREA**

- Students living in a neighborhood attendance area will be given first priority.
- Students living in another attendance area within the Mt. Pleasant School District will be given second priority.
- Students living outside the Mt. Pleasant School District will be given third priority.

**CLASS SIZE**

- Class size will follow the current MPEA contractual guidelines.
- Elementary classrooms will be considered closed to choice at 85% of maximum class size as determined by the current Mt. Pleasant Education Association contract.)

**PROCEDURE FOR REQUESTING SCHOOL OF CHOICE**

- A written request (completed choice form) will be submitted by the student's parent, legal guardian, or person in loco parentis, to the building principal of the school in which the student is currently enrolled or to Central Office (720 N. Kinney Avenue) no later than May 24, 2019. Pre-kindergarten students will be included in this procedure.
- The District will conduct a two-step process for determining the order of priority for every request for each grade level at each elementary building. First, requests from students currently attending the school (but not living in the attendance area for that school) who wish to remain there will be drawn randomly to determine placement order. Second, requests from other students will be drawn.
- The District will notify the applicants of their placement for the following academic school year by June 30 of the current year for 1<sup>st</sup> through 5<sup>th</sup> grade and by **mid to late August** of the current year for DK/kindergarten applicants.
- **A waiting list of students requesting choice will be maintained for five (5 days) following the start of the school year.**
- Students registering after the first day of school will be assigned their neighborhood school and may participate in choice the following May.
- Once a student attends a school due to parent/guardian choice, that building becomes their home school. When a student is granted choice to a K-2 building, s/he will automatically be assigned to the partner building for 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> grades. In order to change to a different school, another "School of Choice" application will be required. That application will be considered with all others. Students will be allowed to return to the school within their neighborhood attendance area without going through the choice process, **IF** space is available based on class size limits specified in the current Mt. Pleasant Education Association contract.

- Students who move during the school year will be allowed to finish the year with parents providing transportation. Students will be assigned to their neighborhood school the following year, unless granted a transfer through the choice process in May.
- A choice of school is not a guarantee of choice of teacher. Each building administrator is responsible for placement of students into classes.
- A school choice is considered on an individual student - not a family - basis. When entering kindergarten, younger siblings will be given priority at the school of choice attended by older siblings. The 85% limit will be raised to 95% to determine whether space is available in the kindergarten class.

### **DISTRICT INITIATED TRANSFERS**

- In case of classroom or building overloads, the district may need to transfer students to another elementary building.
- When the District initiates a student transfer to a school which is not their neighborhood school, the District and the parents/guardians will make an attempt to come to an agreement regarding placement of other siblings.
- Students, who qualify for special-needs programs and who wish to take advantage of them, will attend the school designated by the District.
- Those students who have been transferred by the District will be given first priority to return to their neighborhood school. If given the option, and they do not choose to go back to their neighborhood school when space is available, they become part of the school to which they were transferred and become responsible for providing transportation.
- If tardiness or absences become a problem during this school year, you will be asked to move your student to his/her neighborhood attendance area school where transportation will be provided to students outside the walk area.

### **INFORMATION ABOUT SCHOOL OF CHOICE PROCESS FOR RESIDENTS AND POTENTIAL RESIDENTS**

At the time that a School of Choice Plan is approved by the Board of Education, the plan will be distributed to each parent via the school in which the child attends.

- For further information, contact the Academic Office at (989)775-2302 or email [dschutt@mtpelasant.edzone.net](mailto:dschutt@mtpelasant.edzone.net)

### **TRANSPORTATION**

Section 23.a.(8b) of the State School Aid Act never received funding for transportation. Therefore, all transportation to a school of choice outside the student's assigned attendance area will be the responsibility of the parent/guardian.

*In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and the State of Michigan's Elliott-Larsen Civil Rights Act of 1977, Section 102(1), the Mt. Pleasant Public School District does not discriminate, on the basis of race, color, religion, national origin, sex, disability, age, height, weight, marital status, sexual orientation, or any other legally protected characteristics in its programs and activities.*